



EAA Chapter 1 Meeting Agenda & Notes

Monthly Board Meeting

March 6, 2025

<https://us06web.zoom.us/j/85646417043?pwd=DxYD97Q1EGQnuckti0jV48A4nnt9hN.1>

Meeting ID: 856 4641 7043

Passcode: 999266

Call to Order

A **Board Meeting** of EAA Chapter 1 was held on **March 6th, 2025** virtually. It began at **6:33 pm** and was presided over by **Tiffany Felton** with **Sindie Dear** as Secretary.

Attendees

Absences

Officers

- Tiffany Felton, President
- Kim Owen, Vice President
- Sindie Dear, Secretary
- ~~Treasurer~~

(vacant)

Board Members

- Brian Duffield
- Greg Yonge
- Jeff McGlocklin
- Robert Reiber
- Sally Kloman

(Absent)

Other Attendees

- None

Agenda

1. Roll Call
2. Welcome & Meeting Overview/Announcements
 - a. Reminder our April Meeting is on **APRIL 15**
3. Approve previous meeting's minutes
 - a. Motion to approve the board minutes - Passed, all in favor
4. Review action items from previous meeting
5. Officer's/Other's Reports
 - a. Treasurer's report: Bank account \$124,819.88
 - b. Scholar's report: Portal currently open for new applicants
 - i. Travis: complete. Motion to approve giving Ralph remaining funds for Travis to fly. Passed, all in favor
 - ii. Elijah: Setback due to transportation
 - iii. Cristian: Received funds from National



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- c. Young Eagle's Report: Next date March 15 (Private event)
- d. Membership Report:
 - i. How many total members do we have? 307
 - ii. How many are fully paid up with Ch. 1 & National (for voting)? Not available at this time due to technical difficulties
- 6. Open Forum
 - a. None
- 7. Officer Position Update
 - a. Bank account is updated, credit card is being updated, and Statement of Information with Secretary of State has been updated
- 8. Audit Update
 - a. All files have been digitized
 - b. Chapter paid retainer and will pay monthly until completion up to \$1500
- 9. QuickBooks
 - a. Waiting on results of audit to move forward with more support and recommendations regarding efficiencies
- 10. New IRS Rule
 - a. Nonprofits must E-File through an E-File provider
 - b. Motion to approve funds for H&R Block Nonprofit specialist to review our financials and file 2023-2024 State and Federal Taxes- Passed, all in favor.
- 11. Citabria - Hangar 17
 - a. Kickoff on March 22 with walk through
 - b. Site to be updated weekly, looking for 'leads' and a coordinator
 - c. Adult waiver sample provided by Charlie Becker
 - d. Exploring quotes for Chapter 1 sign replacement
- 12. March Air Show- April 12 & 13
 - a. Requires an aircraft for static display for both days plus fly in/out days (approx 4/9-4/14)
 - b. Motion to approve promoting the 'OshKosh' special during the Airshow with 'honorary' non-voting membership- passed, all in favor
- 13. Event Request
 - a. April Young Eagles Partnership with Chapter 1712 at Riverside Airport
 - b. Pop up merch station near YE certificate booth- board agrees to move forward
 - c. March 15 Resume & Cash Handling Class for teens
 - i. Motion to approve funds for pizza- passed, all in favor
 - d. Potential online only event for youth with speaker- interest form to come
- 14. Previously tabled items from February
 - a. None



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Adjournment

Tiffany moved that the meeting be adjourned, and this was agreed upon at **8:09 pm**.

Secretary signature:

Date of approval: 4/3/25