

# EAA CHAPTER 75 BUSINESS MEETING MINUTES

January 10, 2024

The meeting was called to order by Greg Stopyra at 5:30pm on January 10, 2024 at Revv (Davenport) Conference Room.

## **BOARD MEMBERS ATTENDANCE:**

Greg Stopyra – President  
Rily Grunwald - Vice-President  
Mary-Ellen Pfeiffer - Secretary

Carl Brown  
Summer Kuehl  
Craig Olson  
Adam Santic  
Chris Welvaert

**OTHERS PRESENT:** Floyd Taber

**NOT PRESENT:** Liz Richards - Treasurer

**Welcome and introduction:** Greg Stopyra

## **TRANSITION OF LEADERSHIP - BYLAWS ARTICLE XII.**

- Review Chapter Bylaws
- Review Chapter Goals / 5-year flight plan
- Mission / Vision Statement
- Review Illinois Non-Profit Article of Incorporation
- IRS Tax Status
- EAA Insurance Policy
- EAA Headquarters Notification / Communication
- Bank Account Access (New President)

A motion to proclaim Chapter Transition of Leadership as complete as specified by Article XII of chapter bylaws made by Greg Stopyra, seconded by Mary-Ellen. The motion passed unanimously by those present.

**APPROVAL OF CHAPTER BUSINESS MEETING MINUTES:** Motion to approve the November minutes as published in the December chapter newsletter made by Mary-Ellen, seconded by Chris. The motion passed unanimously by those present.

**TREASURER'S REPORT:** The November Monthly Financial Report sent via email on 12/18/2023. The December Monthly Financial Report has not been submitted.

## **Chapter business:**

**1. Rily Grunwald - 2024 Chapter Annual Financial Audit** - Need a motion to Accept Annual Financial Audit (internal member review) if complete. This is an Annual Bylaw Requirement either by a non-board chapter member or external CPA. Previous board determined that a CPA should only be used when we have a new treasurer. Using a non-board chapter member will satisfy the annual bylaw requirement. Rily is still looking into Ron Ehrke to audit. Table for February.

**2. Greg Stopyra - 2024 Chapter Budget** - Pre-Fundraising & Donation Income of \$4,610, Expenses of \$7,827 (\$3,217 Minimum Fundraising Goal). Developed budget based on results from 2023's first chapter budget. Sonex Kit Sale (~\$2,500) applied directly to Air Academy Scholarship. The 2024 budget separated the EAR / Tool Committee lines to a separate tab funded primarily from OSH EAR donations. The Chapter *may* fund those programs from the general chapter account but only at the request of EAR or Tool Committee Chairs. Motion to accept budget Rily, seconded by Chris. Motion approved unanimously by those present.

**3. Greg Stopyra - 2024 Air Academy Scholarship** - We need a Board motion / decision on how many full or partial scholarships we should fund. We have 4 slots for \$1300 basic camp, 2 slots for \$1650 advance camp. Board previously approved up to \$1200 for deposits. 2023 Young Eagle Credits should provide an additional ~\$1000. Sonex Kit sale is at least \$2500 for youth education. Total of \$4,700 currently anticipated to be available for scholarships. Table for February.

**- Motion to spend \$300 for flat screen TV monitor** – Gaming computer provided by the EAA for Ray Scholars, flight simulator, equipment from Sporty's. Beta program, only a few chapters participating. Rily and Chris have possible donations, need specs. Greg is going to follow up with specs.

**- Coffee and donuts** – discussion regarding coffee and donuts vs. chapter gatherings. Several members that have spoken to Adam and Craig believe that sponsored coffee and donuts needs to be separated from chapter gatherings. Social, education, and aviation are what Greg reports that the EAA is asking for the events to be modeled. Six events last year were hangar socials, six events were formal programs.

Previous chapter gatherings - Rily explained board meeting came at 6, program and social hour came after. The board meeting was cut off for social hour. The benefit of coffee and donuts at hangars allows people to share plans, events, etc.

Proposed combined chapter gathering is that doors will open at 8, 8:30 program, 9:30 coffee and donuts social hour begins.

Floyd Taber – will organize program as program coordinator. Floyd’s email address is [spoilerii@msn.com](mailto:spoilerii@msn.com) – **he would like members to email him their ideas for what they want/don’t want.**

**Adjourn** - Motion to adjourn – Carl, Craig – seconded, motion passed @ 1916.

**Next Board Meeting** – February 14, 2024 @ 5:30 PM, Revv Aviation.

**OTHER CHAPTER UPDATES. Providing updates to other board members for information and comment.**

**1. Liz Richards - 2023 Ray Scholarship Fund Closeout** - Need update from Treasurer on where we stand on returning unused 2023 scholarship funds to EAA. From the last business meeting, we determined the way forward is Ray scholarship funds after Quinton's checkride MINUS Keaton's outstanding balance MINUS \$1500 (Quinton's max allowable continued flying funds) = Ray Funds that we must return to EAA.

**2. Jenny Wilson - 2024 Ray Scholarship Application** - Jenny Wilson submitted our 2024 application for FULL (\$11k) Ray Scholarship. During the application process, she recognized we still hadn’t closed out Keaton’s file (2022 scholar). Board is waiting on an update.

**3. Jenny Wilson - 2024 Chapter Scholarship Committee** - Jenny Wilson and the Scholarship committee has established a timeline for processing applications when the window closes on Feb 16th. Scholarship committee's goal is to have a chapter selection made by the beginning of April so that the board can certify during our April Business meeting. That will allow EAA to approve the candidate in May for a June training start.

**4. Carl Brown - Sonex Kit Sale.** Will re-address in March Business meeting after bid deadline. Donor intended the kit to be used for youth education. Proceeds will be applied to 2024 Air Academy Scholarships.

**5. Greg Stopyra / Liz Richards - Chapter FCC Share Policy** - We have Steve Gibson’s shares in the RV Build Office. He needs to sign back to complete transfer to EAA Chapter 75. Once complete, the chapter will have 14 shares for flight training use. We need someone to develop a chapter policy for how we will use them.

**6. Greg Stopyra - Chapter Website Update** - Updated chapter website EAA75.org to provide better information on homepage. Chapter Announcements and Calendar Events.

**7. Adam Santic - Chapter Newsletter Refresh** - Adam worked with Greg Stopyra to modify our chapter newsletter to provide a more member-friendly read of contents. He and Greg will continue to make small changes throughout the year. Open to all other suggestions from board and members.

**8. Liz Richards / Greg Stopyra - Established PayPal Charity Account** - We were able to establish a PayPal Charity Account for the chapter under "[chapter@eaa75.org](mailto:chapter@eaa75.org)." This account allows us to collect funds for dues either by direct payment, invoicing, or even establishing a recurring subscription for members. Charity Account also allows us to establish fundraising campaigns either directly from the chapter or linked through Facebook that members can share on their own pages / causes. PayPal fee is 1.99% + \$0.49 per transaction. For a \$10 dues payment, we would clear \$9.31. That "loss" is lessened with higher amounts (i.e. we clear \$28.91 for \$30 payment).

**9. Greg Stopyra - Keep Membership Dues \$10** - Current membership dues are \$10. As discussed above, that would be \$9.31 if a member pays via PayPal. Greg is not inclined to bring a membership dues increase forward to membership for approval (Bylaws Article V). While we "lose" money on a 1 year member due to nametag cost, low dues encourages continued membership during which our chapter recoups any "loss" from the first year. Greg submits that dues should not be our primary source of income for the chapter, but rather fundraisers and donations. That will allow us to maintain our low dues and ease of chapter membership.

**10. Mary-Ellen Pfeiffer / Greg Stopyra - VMC Club** - Mary-Ellen and Greg completed online training with Jon Egan from EAA HQs. Both are now "approved" by EAA to lead VMC club. Tentatively starting at 6pm on Feb 20th at Revv Davenport (recurring 3rd Tuesday). This is an "entry level" program for student pilots of those prospective members interested in learning about becoming a pilot.

**11. Greg Stopyra - TEEN Flying Start Day** - Greg is coordinating a Flying Start Event for teens aged 15-17 to help them and their parents. The goal is to provide the EAA Flying Start presentation to explain the training required to become a pilot, where to find that training in the Quad Cities Area, the costs associated, and most importantly, scholarship opportunities. If weather permits, we will also conduct Young Eagle flights for those registered.

**12. Greg Stopyra - Upcoming Chapter Programs -**

- February - Dr. Blum, FAA AME; Pilot Medical presentation with Q&A
- March - Chapter Programs overview. Chapter Program leader will give 3-5 "sales pitch" for their program, how members can get involved or volunteer and key events / dates for 2024.
- April - MLI Air Traffic Control: High Risk Flight Areas in the QCA

- May - QC Airshow Operations: 2024 Airshow Overview
- June - Oshkosh 2024 (member led tips; MLI ATC Fly-In primer)

Other ideas: Quad Cities historic airports / airfields, Dion Carr - hand propping training, Jim Ries - Preparing for and Conducting Biennial Flight Reviews, Hangar Walks / open house.

**As submitted by Mary-Ellen Pfeiffer, Secretary EAA Chapter 75.**