

## Minutes of EAA Chapter 658 Board Meeting

Date and Time: Wednesday, 1 February 2023, 12:00 p.m.

Venue: Susie's Skyway Restaurant, 6500 Maccurdy Dr, Prescott, AZ 86301

Present were: Jerry Breeyear (Treasurer), Jeff Hall (Secretary), and Dakota Krock (Vice President)

### Discussion Items

- Board meeting schedule
  - We need to find a different day and time for board meetings to accommodate Dakota's schedule. Tuesdays or Thursdays ending by 12pm are preferred. Jerry is flexible but Jeff needs to confirm with his employer he can meet on those days.
- Board member duties
  - It was agreed that Jerry will take primary responsibility for finding guest speakers while Dakota is dedicated to getting our website online. Jerry has more connections than anyone else so this is reasonable. However, Dakota is also plugged into a network of Embry-Riddle staff that may be good resources for future presentations. He can also grow into a liaison for the club for our future YE activities involving ER resources.
- Chapter Finances
  - \$740.00 in membership dues has been collected.
  - There is currently a balance of \$3221.66 in our bank account.
  - There are no outstanding checks.
- Membership Roster
  - The roster is now online at EAA (eaachapters.org).
  - Jerry is now updating member expiration dates when dues are collected.
  - We will keep unpaid members on the active roster list until the end of March. Afterwards they will be classified as inactive and removed from our mailing list.
- Arizona Corporation Commission
  - Jeff has submitted an updated board member list. This change is currently pending.
  - Jeff has requested Bill DeRoche to submit his resignation as Registered Agent for the Chapter to ACC and get it switched into Jeff's name and business mailing address.
- Future General Meeting topics
  - Several ideas were explored, including bringing in our Technical Counselors to present on their expertise and how they can assist our members with their projects, aircraft maintenance, etc.
  - Find speakers knowledgeable on flight planning (Electronic EFBs, using Flight Service in addition to self-briefings)
  - Find speakers knowledgeable on preventable maintenance.
- Items to add to the next General Meeting agenda
  - Poll the attendees on what they want to do this year and identify who is willing to take the lead on any such initiatives. We need to impress upon the membership that it's not the board's job to carry the Chapter. We need everyone to participate in some capacity.
  - Update the club on YE Coordinator status (do we have a replacement, or if not can we nominate someone?)

#### Action Items

- Dakota
  - Contact Lance about setting up hosting for the Chapter website.
  - Decide if we should start with a simple static HTML page or set up a very basic WordPress site that we can expand in the future.
  - Determine what the cost for hosting will be.
  - Get a very simple web page set up containing our meeting schedule, link to the online registration form, and membership payment instructions by the end of March.
- Jerry
  - Line up speakers for the next few meetings.
  - Upload the latest Treasurer report to Chapter Google drive
- Jeff
  - Confirm if Tuesday or Thursday at 11am is possible for future board meetings.
  - Notify the membership about next week's meeting. Include a request for AOPA Fly-in volunteers (Buckeye) and remind members to pay their dues.
  - Follow up with Bill DeRoche to finalize ACC eCorp account updates and collect the 2023 TPT paperwork.

The meeting adjourned at about 1:00 p.m. MST.

Respectfully submitted,

Jeff Hall,  
2023-2024 Secretary, EAA Chapter 658