

## Minutes of EAA Chapter 658 Board Meeting

Date and Time: Wednesday, 4 January 2023, 12:00 p.m.

Venue: Susie's Skyway Restaurant, 6500 Maccurdy Dr, Prescott, AZ 86301

Present were: Lance Leighnor (President), Jerry Breeyear (Treasurer), Jeff Hall (Secretary), and Chip Fleming (2021-22 Secretary)

Distributed to attendees:

- December 2022 board meeting minutes
- December 2022 Treasurer's report

Discussion Items

- January general meeting agenda
  - Jerry to ask Bill Thrift (AME) if he can present on FAA Medical requirements.
  - Survey attendees as to what they'd like the club to accomplish in 2023.
  - Collect dues.
- Ray Aviation Scholarship
  - Applications are due by the end of January. We do not intend to apply this year.
  - It was agreed that the club will focus on getting itself better qualified to apply in 2024.
  - Lance suggested consulting Peter Iannone (chapter Young Eagles director) to see if we have a potential candidate in mind.
- Board member training
  - Lance mentioned there is an opportunity to attend EAA chapter board member training in February at Flabob (KRIR) in Southern California.
- Club shed
  - It was agreed the aircraft wing should be advertised for a period of months for free pickup. Jerry suggested contacting a company in Chino Valley that makes art out of aircraft parts to see if they want it.
- Communications from the Club to membership
  - General meeting announcements to be sent on the Monday prior.
  - Additional mass emailing to membership should be limited, perhaps one per month. This would be an appropriate way to notify members with news of potential interest (local events, etc.)
- Roster Management
  - Gmail contacts have been tagged to make it easier to know who our prospects, paid members, technical advisors, and exempt members are.
  - EAA Roster Management application has been submitted. Jeff will move the roster into it once we have access.
- Club Membership Badges
  - Jerry has found a new source for club badges (John Halvorson, one of our chapter members).
- Board meeting schedule
  - We need to consult Dakota Krock (2023-24 Vice President) on his availability to attend board meetings. We anticipate keeping the current time slot (1st Wednesday at 12:00pm).

#### Action Items

- Lance
  - Contact the ACC ((602) 542-3026) to get our account associated with the club's gmail address. Jeff has already created an ACC account associated with the chapter gmail address ([eaachapter658@gmail.com](mailto:eaachapter658@gmail.com)). The current account is tied to Bill DeRouchey's (2022 President) personal email and home address.
  - Our ACC account needs to be updated with the current Board member roster.
- Jerry
  - Get technical description of the aircraft wing stored in the shed to Jeff so he can advertise it for pickup.
  - Upload Treasurer reports to club Google drive (Jeff to assist)
- Jeff
  - Investigate TPT application filing requirements. We suspect this is not necessary.
  - Change club gmail account password and share with Lance.
  - Follow up with EAA to get our Roster Management account setup.
  - Notify club prospects they need to pay 2023 dues or be removed from future mailings.

The meeting adjourned at about 1:30 p.m. MST.

Respectfully submitted,

Jeff Hall,  
2023-2024 Secretary, EAA Chapter 658