

Minutes of EAA Chapter 658 Board Meeting

Date and Time: Wednesday, 1 March 2023, 12:00 p.m.

Venue: Leighnor Aircraft, 6418 Maccurdy Dr, Prescott, AZ 86301

Present were: Lance Leighnor (President), Jerry Breeyear (Treasurer), Jeff Hall (Secretary), and Dakota Krock (Vice President)

Discussion Items

- March General Meeting
 - We need a presenter. Jerry suggested Scott Johnson or Parker Northrup.
- March Young Eagles Event
 - We need to confirm if Peter submitted the event to EAA for insurance purposes.
 - We need to confirm if Larry Currell has completed Young Eagles Coordinator training and Youth background checks.
 - We need to contact Cutter Aviation to confirm we have use of the maintenance hangar and ramp.
 - We need to follow up with Young Eagles participants to identify those who intend to pursue flying lessons. This will help identify candidates for a Ray scholarship.
 - Sam Buchanan, Rain Ojehomon, Bob Sell, and Jerry Breeyear have volunteered to fly kids. Jeff Hall and Bill Yendrzkeski have volunteered for ground ops.
- Chapter Finances
 - There is currently a balance of \$3226.66 in our bank account.
 - There are no outstanding checks.
- Membership Roster
 - There are currently 13 unpaid members in the roster. We will keep unpaid members on the active roster list until the end of March. Afterwards they will be classified as inactive and removed from our mailing list.
- Arizona Corporation Commission
 - The ACC website has been updated with the current board of directors.
 - Bill DeRouchey notified ACC Jeff Hall is now our Registered Agent. Change is still pending on the website.
- Chapter Website
 - Now online at eaa658.org
 - Next steps are to refine the membership and Young Eagles pages with compelling content, and add PayPal online payment for membership dues.

Action Items

- Lance
 - Contact Scott Johnson about presenting at the March meeting.
 - Contact Parker Northrup about presenting at the March meeting (backup plan).
 - Contact Peter about EAA insurance notification requirements for Young Eagles events.
 - Contact Chauncey and/or Jessie at Cutter Aviation to secure the maintenance hangar and ramp for Young Eagles event.
 - Go to our bank with Jerry to have Bill DeRouchey's name removed from the account.
- Jerry

- Check to see if our Bank supports Zelle payments. This should be as simple as setting it up with our account and associating it with our Chapter email address (eaachapter658@gmail.com).
- Create a PayPal account for the Chapter (use our chapter e-mail address) and submit any necessary paperwork to receive 501 (3c) fee discounts.
- Go to our bank with Lance to have Bill DeRouche's name removed from the account.
- Meet with Jeff early morning of March 8th to load the aircraft wing for transport to Chandler A&P school.
- Jeff
 - Follow up with ACC to finalize updating Registered Agent information.
- Dakota
 - Research some of the chapter websites hosted by EAA (Such as chapters 1 and 75). Look for examples of how they collect their membership dues online, such as PayPal.
 - Figure out what HTML snippet(s) we need to put on our membership page for a PayPal button.

The meeting adjourned at about 1:00 p.m. MST.

Respectfully submitted,

Jeff Hall,
2023-2024 Secretary, EAA Chapter 658