

Minutes of the October 10th Chapter 613 Board Meeting

Present: Marge & John Butterfield, Chris Chicoine, George Coy, John & Shirley Fitzgerald, Bethany Fronhofer, Steve Green, Susan Levaque, Miguel Marin

The meeting was called to order at 7:00 PM on October 10, 2024. The following was discussed:

Treasurer's Report

- The current checking account amount is \$1,576. Payments of approximately \$7,000 were made this month for property taxes and the Youth Aviation Program.
- There was considerable discussion on improving the tracking of student progress in the Chapter Scholarship Program. The Scholarship Committee and the Board are working on implementing these changes.

Youth Aviation / Scholarship Program

- The Board unanimously approved Susan Levaque's appointment to the Scholarship Committee.
- There are 22 active participants in the Chapter Youth Aviation Program at this time.
- The Young Eagles Day at the Vermont Aviation Field Days event was very successful. A debrief session will be schedule to learn how future Young Eagle events can be improved.
- Chapter 613 has \$1,300 in Young Eagle Credits that must be used by the end of this year. The Board allocating these funds towards Sam Longstreet attending the 2025 Aviation Academy in Oshkosh.

Taylor Aviation Center—Follow up on items from last month's meeting.

- John B will investigate a lockable cabinet where valuable chapter supplies and equipment can be securely stored. ***Update: The lockable file cabinet will be repurposed for storage of supplies and equipment. Additional keys have been made.***
- Purchase of a new kitchen range and exhaust hood was approved. Marge and Shirley will select the kitchen range. ***Update: A new kitchen range and vent hood have been ordered from Lowes.***
- The existing hot water tank does not have sufficient capacity. John B will work with other chapter members to obtain quotes to upgrade to a gas fired water heater. ***Update: A larger water heater will be installed once the aviation center is connected to municipal water, and the blue expansion tank in the bathroom can be eliminated.***
- The Town will be installing town water, and possibly sewer to the airport. The existing water well will be decommissioned requiring the Aviation Center to connect to town water. We need to clarify whether a hookup to the town sewer will be required, or if we can continue with our existing septic system. ***Update: John contacted the Town and informed them of the Aviation Center's desire to connect to municipal water, and possibly sewer. John Fitz will schedule a septic tank pump out.***

Chapter Activities

- Monthly activities start with the October Potluck, followed by the November—April pancake breakfasts
- A Chapter 613 Winter Solstice Party is being considered for Saturday, December 21st.

Next Meeting

- Chapter Board Meetings are scheduled for the 3rd Thursday of each month, at 7:00 pm.

The meeting was adjourned at 8:10 PM.

Members are encouraged to review these meeting minutes and contact any officer for more information. The decisions made by the Chapter Officers will be considered final after the next Board Meeting, unless a member requests that decisions be tabled at the meeting for further discussion by the entire membership.