

EAA Chapter 613 Meeting Minutes – May 29, 2025, 6:00 – 7:15 PM

Attendees: John & Marge Butterfield, Chris Chicone, George Coy, John Fitzgerald, Susan Levaque, Miguel Marin, Disa Tatro, Beth White.

2025 Chapter 613 Membership Survey Discussion

- John Fitzgerald distributed the survey results prior to the meeting
- 55 members responded to the 2025 Chapter Survey
- Overall, the survey results were very positive.
- Accurate interpretation of the survey results was questioned at the meeting.
 - John Fitzgerald will reach out to EAA Headquarters to see if they have any guidelines for interpreting Chapter Survey data.
- Susan has offered to develop a Chapter Survey summary using AI tools.
- John Fitzgerald and John Butterfield will develop a survey summary for inclusion in the June newsletter. The summary will include a link to the complete survey document.

Treasurer's Report

- Bethany distributed the Treasurer's Report prior to the meeting. Bethany was unable to join the meeting, and there was no further discussion.

Youth Aviator Program

- Beth reported that the Youth Aviation Program was proceeding well.
- A Youth Aviator Awards Ceremony and Barbecue is planned for July 12th from 11 am to 1 pm. Seven Youth Aviators will be graduating from high school this year. They are: Emma Cornett; Calla Senesak; Miranda Gallagher; Abby DeMar; Maya Adams; Owen Mongeon; Nico Cueno.

Young Eagle Update

- The following Young Eagle Rallies are planned for this summer:
 - June 21st: Franklin County Airport (FSO)
 - June 24th: "Girls on the Rise" at FSO
 - September 13th: Plattsburgh International Airport (PBG)
- Miguel informed the group that the new Young Eagle Registration System is now active. Miguel will work with EAA National to see if legacy data can be imported into the new system.
- Marge will send out emails to prospective Young Eagle Pilots and Volunteers for upcoming events.
- Beth will contact BETA for Young Eagle Pilots

Chapter Activities

- Chris reported that the Poker Run is scheduled for August 16th, with a rain date of August 30th.

November Chapter Officer Elections

- Upcoming November elections: John Fitz asked the officers to confirm whether they want to continue or discontinue their present chapter leadership roles prior to the November elections.
- Youth Board Representation: Beth proposed adding a youth member to the board as liaison. She agreed to draft a role description.

Next steps

- Contact EAA National for survey interpretation guidance and chapter benchmarks.
 - John FitzGerald
- Prepare AI-generated summary and visuals of survey data
 - Susan Levaque
- Draft and review newsletter article summarizing survey; include link to full survey.
 - John Fitzgerald, Susan Levaque, John Butterfield
- Import past pilot list into Young Eagles registration portal
 - Miguel Marin
- Send personalized pilot recruitment emails for June events
 - Marge Butterfield
- Design/post posters for Young Eagles events; coordinate Facebook announcement
 - Beth White
- Hold chapter barbecue/award ceremony on July 12 (save date)
 - Beth White & Officers
- Promote poker run (Aug 16)
 - Chris Chicoine & Officers
- Draft board-youth-rep role description
 - Beth White
- Solicit nominations for November elections
 - All officers

Members are encouraged to review the minutes and reach out with any questions. Decisions made will be final unless further discussion is requested at the next meeting.