

EAA Chapter 613 Meeting Minutes – February 25, 2025

Attendees:

Zoe Brosky, John & Marge Butterfield, George Coy, Chris Chicoine, John Fitzgerald, Bethany Fronhofer, Genevieve Gallagher, Steve Green, Ed Scott, Disa Tatro, Beth White

Key Discussions

1. Young Eagle / Learn to Fly Events

The following events were scheduled for this year:

- Saturday, May 17: Learn to Fly Day at KFSO
- Saturday, June 21st: Young Eagle Rally at KFSO
- Tuesday, June 24th: “Girls on the Rise” at KFSO
- Saturday, September 13: Young Eagle Rally at KPBG

2. Treasurer’s Report

- The original Chapter account is now for Youth Aviation. Individual Youth Aviator expenses will be tracked through sub-accounts (“Projects”) set up within this account.
- A second bank account has been set up for Chapter 613 General Account
- Bethany will be issuing account balances by the end of the month.
- The Board agree to cash in one of the CDs (~\$10K) to fund the youth aviation account to cover the lag in Ray Scholarship receipts.

3. Aviation Center

- A new side door has been ordered for the Aviation Center. The door will be installed by Denis White and his crew.
- Both side doors will be fitted with combination locks to provide keyless access to the building.

4. Civil Air Patrol Partnership

- The lease between Chapter 613 and the Civil Air Patrol has been signed by both parties.

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5. Chapter Marketing & Development

- Zoe Brosky presented a proposal to the Board for the Chapter to invest ~\$10K in the production of new marketing collateral, including rebranding with new logo, video and written materials.
- The Board will review Zoe’s proposal. Questions, comments and discussion will be held at an in-person meeting in March.
- Genevieve commented that she would be happy to assist, but did not feel she was experienced enough to lead a Chapter Development Program.

Action Items

1. Chapter Marketing & Development

- a. Board of Directors to review and discuss Zoe’s proposal.
- b. John Fitzgerald: Create a job description for development roles.
- c. Board of Directors: Discuss how a Chapter Development Program would be run, if new marketing collateral was developed.

2. Chapter Treasurer

- a. Bethany: Purchase and set up “Join It” software.
- b. Bethany: Publish Chapter account balances.

3. Hangar Maintenance:

- a. Dennis White: Replace and repair side doors.

Next Meeting:

The next Board meeting is scheduled for Sunday, March 16th, following the Pancake Breakfast.

Summary:

Members are encouraged to review the minutes and reach out with any questions. Decisions made will be final unless further discussion is requested at the next meeting.