

EAA Chapter 512
Minutes, Monthly Board of Directors Meeting
EAA 512 Hangar
January 8, 2025

Meeting called to order at 6:59 PM by Rob Bulaga

BOARD MEMBERS PRESENT

- Rob Bulaga – *President*
- James Johnson - *Vice President*
- Judi Gordon – *Treasurer*
- Beki Parks - *Secretary*
- Jim Pinkowski - *Past President*
- Sam Garcia - *General Director*
- Jason Clapson - *General Director*

OTHERS PRESENT

- Jim Wilson, Dale Kral, John Crocker

BUSINESS FROM THE FLOOR, CHANGES TO AGENDA

- Col. Crocker
 - Expressed support for continuing Youth Scholarships
 - Legacy / Endowment opportunity for contributions
 - Judi has been considering this – even 1% “Will Help to Ensure our Future as a Chapter” but the process is intimidating for the untrained.
 - Beki will add to newsletters, Judi will work to develop a coaching session, providing TA to interested donors.
<https://eaa.myplannedgift.org/>

APPROVAL OF MINUTES

- Judi Moved that the Minutes for the BOD meeting of December 11, 2024, and the Minutes for the General meeting of December 18, 2025, be adopted as filed.
 - **Jim seconded. Motion passed 7/0**

OLD BUSINESS

- Outstanding Action Items
- BOD Meeting Meal: Rob supplied the January BOD meeting meal. Judi volunteered for February.

NEW BUSINESS:

- 2025 Goals
 - Continue programs/actions that qualify us for “Gold” recognition

- Complete outside bulletin board upgrade
 - James: can get cheaper parts from Kenny Faeth
- Repair hangar – skylights, backwall, roof
 - Dale: rotten molding, bent weather head (PGE will have to disconnect power).
 - Reminder to coordinate through Tim, Hangar Committee chair
- Create “Transition” checklists
 - House manual for Hangar (i.e., how to turn on heater, etc)
 - Officer Duties Checklist – Rob provided a comparison of duties required by National and by Chapter 512 bylaws
- Update By-Laws, as necessary
 - Recommend review and refresh
 - Changes require vote at General meeting
- Promote \$500 Breakfast Club initiatives
 - Made up 50% of total 2024 revenues
 - NYL Community Impact Grant
- Hangar Lease vs County
 - Need to determine the terms of the EAA lease. Based on the last few years with the county Jason Brand thinks the chapter should assume that when the lease of the EAA hangar is up, it should expect the county to want to charge for the land at the going rates. To ward off that sentiment, the chapter should promote itself as a net gain to the community and engender good will. Focus on not just dollars but tangible volunteer cost offset that benefit the county. Jason speculates that the hangar and green space will want to be leased at residential rates. If the chapter can openly and factually show yearly that we are providing a net gain to the county they may be lenient. With \$20k in community scholarships and helping the airport with manhours, we might be able to negotiate good terms when the time comes. But a track record will be important.
 - County math is likely like this: Hangar and green space and possibly tie down space in front at .08sq/ft (hangar and grounds, out to tie downs) a month plus xx amount for water. Probably \$5-\$8k a year in lease instead of the current \$1/mo.
 - We need to ensure we have a representative at the airport meetings

BOARD MEMBER REPORTS

- **President – Rob Bulaga**
 - Officers’ Duties
 - Committee Checklists – please let us know if you have prospects for committee members
 - We need help for Facebook & Instagram crossposting - we need to replace Greg & Jason.
 - The job’s not just posting: it’s seeking out and interacting with other local entities like Sacto Area Aviation and engaging with the public
 - Meeting Programs – developing the speaker slate is generally the duty of the Vice President; Jim will advise James
- **Vice President – James Johnson**

- No update, will confirm February topic/speaker
- **Treasurer – Judi Gordon**
 - Account balances as of 1/8/2025:
 - Cash on hand: \$275. Cash-on-hand is being held by Rob Bulaga.
 - Chase Checking # 6001: \$21,644.86
 - PayPal: \$2,488.36
 - Venmo: \$1,134.77
 - Chase Savings # 8668: \$2,923.27 (Airport security account held in trust. Not property of EAA 512)

DESCRIPTION	AMOUNT
HANGAR FUND	\$1,201.43
SUNNY ATKINS SCHOLARSHIP FUNDS	\$3,659.51: \$1,650 matching funds for Wade Clapson; AVAILABLE: \$2,009.51
RAY FOUNDATION SCHOLARSHIP FUNDS	\$0
OPERATING FUNDS	\$20,682.05
TOTAL	\$25,542.99

- Switched from one Quickbooks subscription to another, saving \$345/year. We have access to our information for another year. The Board has had the opportunity to review old numbers.
- We have 30 calendars for sale for \$20 each as a fundraiser.
- Raffle: Holiday party gleaned \$330, of which \$164.55 went to the scholarship fund and \$165.45 went to the General Fund. Discussion on different things/experiences to raffle and methods to spread the word
- **Secretary – Beki Parks**
 - No update
- **Vice President – Jim Pinkowski**
 - No update
- **General Directors**
 - No update

COMMITTEE UPDATES

- **Build and Fly – Dale Kral & Jim Vonderwerth**
 - Project has flown; Jim took photographs and a video that Dale needs to obtain.
 - No candidates for this year; they're using a new kit that has to be purchased. Lincoln is doing a B&F; they told Dale that not all components are included (i.e. covering, etc.)
 - No insurance events needed at this time
- **Eagle Flights/Flying Start – Jim Pinkowski**
 - Jim provided a checklist for Flying Start operations and duties
- **Fledgling Ground School – Judi Gordon**
 - Just completed Q1 last weekend. Q2 dates TBD

- Fly Outs – Tim Sullivan
 - Tim will coordinate with Michael Z. They plan to look for events each month to fly to rather than trying to set a specific Saturday or Sunday. Also, they are looking to do at least one overnight; someplace that would be nice to either camp or stay at a reasonably priced location. If there are no events to be found, they will coordinate a lunch fly out, which may correspond with pancake breakfasts, since everybody is up at the airport anyway.
- Ground School – Jeff Selling
 - Chapter Blast has gone out.
 - First class starts Saturday, Jan 11
- Hangar – Tim Sullivan (Rob reporting)
 - Planned cleanup on March 29 in preparation of the first pancake breakfast.
 - Dale: walkway with bricks needs repair. Tree roots and animals are causing damage digging through the underlaying DCG. Suggest to re-route the path and set concrete under. Legacy brick garden should tie together with this project. Bricks are standard size, not halves.
 - Need to put wheels on the new band saw.
 - Tim continues to close up the large openings so critters won't come in. Incurred ~\$60 in costs.
 - Roof for kiosk needs to be finished.
 - James: might get parts for cheaper from Kenny Faeth
 - Will coordinate with Jason, Matt, & Dale to start working on the rear wall.
 - Plumbing work near the corner of the hangar needs to be finished.
 - Windows and roof work will take place later.
- IMC/VMC – Bill Scanlon
- Membership – Sam Garcia
- Merchandise – Sunny Pinkowski & Lissie Vonderwerth
 - Sunny provided a checklist to Rob for Merchandise operations and duties
 - Need some backup support, volunteers
- Movie Night – Judi Gordon
 - Licensing concerns for “public showing”; need further research. Keep in mind that if we must buy a license, we negate the donations received at the movie.
- Strobe – Beki Parks
- Pancake Breakfast – Dale Kral & Sean Conley-Widing
 - Dale, Audrey, Rob & others are coordinating the transition from Audrey's sole role.
 - More volunteers needed!
 - Audrey has provided a checklist to Rob for Pancake Breakfast operations and duties
 - Discussion on permit limitations
- Recycling – Hal Stephens
 - Audrey will assist Hal
- Ray Scholarship – Matt Sites
 - We have received word that we have been granted the 75/25 matching scholarship. We

need to look for viable candidates aged 16-19 – we don't currently have one - we have until October 2025 to select one. If we do not find a scholar, we simply tell national we were not able to find one. This doesn't hamper our ability to apply for and receive a scholarship for 2026.

- We need to ensure that the candidate is genuinely invested, not just a warm body
- Wade (our 2024 scholar) had a pause in flight training due to funding, but he is back up flying again. We expect a solo flight soon.
- Hunter (2023 scholar) is finishing studying for his pre-check ride and will follow up with his CPI for the final check before his check ride. They will schedule his checkride after that which is typically 2 months out.
- Sam (2022 scholar) has provided Matt with the final paperwork to close out his scholarship.
- Atkins Scholarship – Judi Gordon
- Social Media – Sam Garcia
- Young Eagles – Judi Gordon
- \$500 Breakfast Club – Judi Gordon
- STATUS OF GRANTS FROM NEW YORK LIFE
 - \$1000 INDIVIDUAL GRANT: We received the \$1,000 individual grant from NYL in December and presented the check at the Holiday Party.
 - \$1000 GSSI GRANT (2 part): We did the presentation to the \$500 Breakfast Club required for the first half of the GSSI grant, \$500. We did the book reading to kids at Fledgling Ground School for the second \$500. Judi will ask that the money be sent.
 - \$5000+ CIG: Rob and Judi met with the NYL grant committee liaison and received feedback on why our application was denied. We were given some good ideas for moving forward. Applications open in March. The most that is available is 20% of our operating budget and needs to fall between \$5,000 and \$25,000.
 - We identified that we are not including all expenses in our operating budget. Often people make silent donations, and that should really be a debit and credit in the bookkeeping. To ensure that our 2024 operating budget is true, we will ask Young Eagles pilots from June and October Rallies to estimate their donation (time, fuel, etc), and will enter that, and a corresponding Young Eagles expense.
- Raffle status: 2025 raffle registration applied for. We should hold off on advertising the raffle in the newsletter and elsewhere until we receive the registration. Judi will check into the status.

Meeting adjourned at 8:49 PM