

**EAA Chapter 512**  
**Monthly Board of Directors Minutes**  
**EAA 512 Hangar**  
**October 9, 2024**

Meeting called to order at 6:14 PM by Tim Sullivan

**Board Members Present:**

Tim Sullivan, President  
Jim Pinkowski, Vice President

Judi, Gordon, Treasurer  
Rob Bulaga, Secretary

**Others Present:**

Tracey Fremd                      Beki Parks                      Jeff Selling

**Business from the Floor, Changes to Agenda - None**

**Approval of Minutes:**

- **Motion:** That the Minutes for the BOD meeting of 9/11/2024 be adopted, as is. Motion made by Tim Sullivan, seconded by Judi Gordon, passed unanimously.

**Old Business:**

- BOD Meeting Meal: Tim provided the meal for the October BOD meeting. Rob has volunteered to provide the meal for the November BOD meeting.
- Before The Movie advertisement: Judi will follow up with Stephen Fuller in early Spring prior to the start of Pancake Breakfasts in 2025, to touch base.
- The state finally approved our raffle permit, but its only good until the end of the year (2 more months). We will reapply for a permit for next year. We plan to hold 5 separate raffles: Al Herron's Coat, Signed Blue Angels Poster, Sunny's Children's Quilt, Bottle of Old Crow whiskey signed by Bud Anderson, & a book signed by Bud Anderson. The Board agreed to price raffle tickets at \$10 apiece.

**New Business:**

- Potential for 3 grants from Judi's employer, New York Life:
  - Grant #1: Individual Grant: \$1,000 to EAA 512 based on Judi's 60+ hours' participation in the Chapter of the last 12 months.
  - Grant #2: Team Grant: 5 New York Life agents need to work on a project for at least 40 hours at \$17.50/hour (\$700) minimum to EAA 512.
  - Grant #3: Community Impact Grant: Competitive. Minimally \$5,000. Tim and Judi met with NYL today.

**Board Member Reports:**

- **President (Tim Sullivan):**
  - **Chapter Goals: Outstanding Action Item:** Tim will prepare a preliminary, five-year plan for Chapter goals. In the past Al Herron and Tim Sullivan had prepared a list of necessary hangar improvements/repairs. Rob found the list and sent it to Tim.
- **Vice President (Jim Pinkowski):**
  - See "Fly Outs" below.
- **Treasurer (Judi Gordon):**
  - Account balances as of 10/07/2024:
  - Cash on hand: \$12,823.80. Cash-on-hand is in a safe in Judi's house. If a misfortune should befall Judi and Glenn, Cathy Pitts has information to gain access to the safe.
  - Chase Checking # 6001: \$10,610.55

- PayPal: \$2,064.77
- Venmo: \$358.60
- Chase Savings # 8668: \$2,923.20 (Airport security account held in trust. Not property of EAA 512)

DESCRIPTION	AMOUNT
HANGAR FUND	\$2,000
SUNNY ATKINS SCHOLARSHIP FUNDS	\$4,494.96: \$1,650 matching funds for WC; \$1,000 earmarked for SG passing his checkride by 12/31/24; AVAILABLE: \$1,844.96
RAY FOUNDATION SCHOLARSHIP FUNDS	\$0
OPERATING FUNDS	\$17,297.99
<b>TOTAL</b>	<b>\$23,792.95</b>

- 10/5/2024 Pancake Breakfast report:
  - 13 volunteers, 3 pilots, 120 paying adults, and 10 paying children
  - \$1,525 total: \$1,330 Pancake breakfast, \$275 Donations

- **Secretary (Rob Bulaga):**

**Committee Reports:**

- **Pancake Breakfast (Audrey Brand)**
  - **Outstanding Action Items:**
    - Judi will determine the profit-per-mouth-fed ratio for this year.
    - Sean will prepare a new ad/flyer once the current supply (about 100) of old PB cards is exhausted.
    - Checklists for startup, set up, and clean up need to be prepared.
  - Audrey's position next year as PB Coordinator is available. She is happy to help the next in line with the transition regarding the county health permits & requirements.
- **Newsletter (Beki Parks)**
  - There is general agreement that Beki has done a fantastic job with the Strobe. We need to make sure to submit her work for better recognition from National.
- **Hangar (Tim Sullivan)**
  - The local CAP will be using the hangar all day on October 12<sup>th</sup> 8-5
  - The main doors seal project was delayed due to excessive heat weather.
- **Scholarships**
  - **Sunny Atkins Scholarship (Judi Gordon)**
    - Sam Garcia is zeroing in on his Private Pilot's check ride. Tentatively, due to DER availability, it will be scheduled for early December.
- **Young Eagles (Judi Gordon)**
  - October 26<sup>th</sup>: Hope to fly 75 kids.
  - Currently we have 11 pilots committed to flying YE, with 4 maybes, and 4 more in the works.

- The CAP cadettes will be on-hand to help out.
- **\$500 Breakfast Club (Judi Gordon)**
  - The group has come up with many creative ideas. For board consideration:
    - Pavers – The Breakfast Club has the Board’s approval to pursue this fund raiser. Breakfast Club to outline the steps and agencies required to make this happen.
    - Donor clouds/airplanes on hangar door: Concept approved by Board. Breakfast Club to work on the details.
    - Perpetual donations: Concept approved by Board. Breakfast Club to work on the details.
  - For September 2024, \$500 Breakfast Club added:
    - 3D printed impossible pyramids: \$660
    - Facebook birthday fundraisers (Beki and Tim): \$275
    - TOTAL RAISED IN SEPTEMBER: \$935, \$435 over our goal.
  - Cumulative funds raised to date: \$3,798.24 for 3 months (replacing 7.6+ months’ of AAH income)
- **Ground School**
  - Jeff Selling to discussed start dates (2<sup>nd</sup> Saturday in January) and times (9:30-12:30), for 10 weeks in a row. Many suggestions were presented to Jeff. The Board will support whatever effort Jeff wants to pursue.
- **Website**
  - **Outstanding Action Item:** Sean will update the Membership Application on our website so that the collected data is more easily transmitted to Judi, Sam, and Rob.
- **Election Committee:**
  - Rob recruited Sam Garcia, Jeff Selling, and anyone else that cared to make suggestions to the Election Committee. The current offerings are:
    - President – Rob Bulaga
    - Vice President – Sean Conley-Widing
    - Treasurer – Judi Gordon
    - Secretary – Beki Parks
    - Past President – Jim Pinkowski (not a position that is voted upon)
    - Director – Sam Garcia, Dick Wampach
  - Rob will contact Jason Clapson & James Johnson to see if they would also run for a Director position.
  - Additional volunteers will be sought out at the October General Meeting on 10/16.

**Meeting adjourned at 8:06 PM**

## Agenda Addenda

### 2024 General Meeting Programs

- **January** Tim Sullivan – Canard Aerodynamics
- **February** Lexi Boeger – Airport Issues
- **March** Richard Dilbeck – Retire FAA DAR
- **April** Juan Carlos Devilla – Flight surgeon, altitude effects
- **May** Jason Miller – The Finer Points
- **June** Jeff Selling – Airline pilot care
- **July** Andrew Danovaro, with the FAA Faast Team, has a presentation about Human Factors that will count toward Wings or AMT credits and will last approximately 1 hour.
- **August** Kevin Goehring – Aircraft Maintenance Technician Program Professor Department Chair at Sac College
- **September** Joseph Brown – EDSO Helicopter pilot.
- **October** Phil Cypret – Sac City College – ATP, ATC, Pro pilot careers. [Glenn Gordon may fill in if Phil is not available.](#)
- **November** Bob Star – Icing, A Case Study
- **December** *holiday party with 50<sup>th</sup> Anniversary slide show*
- **2025** [Richard Dilbeck has other topics he could present. We should approach him.](#)

### 2024 Committees

- Eagle flights/Flying start - Jim Pinkowski
- Election Committee - Rob Bulaga
- Facebook - Greg Stein / Sam Garcia – [Wade Clapson will take over](#)
- Fly Out/events - Michael Zwijacz / Jim Pinkowski – [Michael and Tim Sullivan will take over in 2025](#)
- Garden - Audrey Brand / Jim Vonderwerth
- Grants/Fundraising - Jeanna Towner
- [Ground School](#) - [Jeff Selling / Steve Barinka](#)
- Hangar - Tim Sullivan
- IMC/VMC - Bill Scanlon
- Librarian - Donna McPherson / John Vybiral – [need to get files scanned](#)
- Membership - Sam Garcia – [need to update Roster Management](#)  
[Action Item](#): Rob will oversee this.
- Merchandise - Sunny Pinkowski / Lissie Vonderwerth
- Newsletter Editor - Beki Parks
- Pancake Breakfast - Audrey Brand / Sean Conley-Widing – [Audrey is stepping down](#)
- Recycling - Hal Stephens
- Scholarship, Ray - Matt Sites
- Scholarship, Sunny Akins - Judi Gordon
- Tools - Tom Kenny / Dale Kral
- Web Editor - Sean Conley-Widing

- Young Eagles - Judi Gordon
- \$500 Breakfast Club - Judi Gordon / Jeanna Towner

### **Calendar of Administrative Events**

- **Jan** - Notify bank of Chapter Officer changes
- **Feb** - Review of bookkeeping  
- On 2/1 of each year: Raffle report for prior calendar year due
- **Mar** - File Statement of Information with Secretary of State (every other year there is a fee, otherwise we just need to update officer information)  
- Meet with Pancake Breakfast Committee and organize season start up
- **Apr** - File 501c3 forms with IRS, FTB, & Attorney General. Form 990-N for period ending 12/31 regardless, even if gross revenue is less than \$50,000.  
- State of California Forms RRF-1 & CT-TR-1: Submitted through 12/31/2023. 4/15 for period ending 12/31 previous year.  
- April - 21st: Renew Intuit QuickBooks subscription through TechSoup for \$75 (instead of \$360).
- **Jun** -Raffle - need to resubmit form once CT-TR-1 forms are no longer delinquent (mailed 5/9).
- **Sep** - Select nominating committee, plea for committee members posted in the Strobe
- **Oct** - Open BOD election  
- 10/1: Raffle report due annually
- **Nov** - Hold BOD election
- **Dec** - File Chapter Membership and Insurance Renewal

### **Calendar of Chapter Events** – (also see Strobe)

- October 26 - Young Eagles
- December 18 - Holiday party and 50<sup>th</sup> Anniversary slide show

### **Chapter Insurance Events** (currently registered with HQ)

- Build and Fly: need future dates
- IMC/VMC: First Tuesday of the month, 6 PM - 10 PM: insurance has been obtained through 11/5/2024. 6/11 - IMC/VMC
- BOD meetings: Insurance coverage for this recurring event on the 2nd Wednesday of the month at the EAA Hangar received through 11/13/2024. Need to re-apply thereafter.
- Flying Start – May 18th
- 6/23 Movie Night - Blue Angels documentary
- Young Eagles - June 29th
- General meetings: Insurance coverage for this recurring event on the 3rd Wednesday of the month received through 11/20/2024. Need to re-apply thereafter.
- Adopt-A-Highway: Insurance coverage for this recurring event on the 3rd Saturday of the month (and rain date on the following day) received through 11/17/2024. Need to re-apply thereafter.  
Note: No coverage extends from the Chapter insurance policy while in motor vehicles.
- \$500 Breakfast Club - recurring 3rd Saturday of the month
- Pancake breakfasts: Insurance obtained April - October, 6 AM - 1 PM.

- Castle AFB Fly out 10/5 10 a.m. – 5 p.m.
- Young Eagles 10/26 6 a.m. – 2p.m.