

THE BY-LAWS
OF
THE SOUTH SASKATCHEWAN
CHAPTER 154
OF
THE EXPERIMENTAL
AIRCRAFT ASSOCIATION

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THE BY-LAWS OF THE SOUTH SASKATCHEWAN CHAPTER 154
OF THE EXPERIMENTAL AIRCRAFT ASSOCIATION

ARTICLE I - NAME

The name of this organization is THE EXPERIMENTAL AIRCRAFT ASSOCIATION, SOUTH SASKATCHEWAN CHAPTER 154.

ARTICLE II - LOCATION OF OFFICE

The office for the transaction of business for the organization shall be the mailing or street or postal address of the President of the Chapter at that particular time.

ARTICLE III - PURPOSES

The purposes of this non-profit, educational Association are to

- a. Promote and encourage the sport and hobby of recreational aviation.
- b. Cooperate with and assist governmental agencies in the development of programs relating to aviation activities.
- c. Promote and encourage aviation safety in the design, construction and operation of all types of aircraft.
- d. Encourage and engage in research for the improvement and better understanding of aviation and the science of aeronautics.
- e. Foster, promote and engage in aviation education.
- f. Promote and encourage grass roots efforts relating to aviation research and development.

ARTICLE IV - MEMBERSHIP

SECTION I - ELIGIBILITY FOR MEMBERSHIP

- a. Eligibility for membership is open to any person of good moral character subject to approval by the Executive.
- b.1 An Honorary Member shall be any person nominated by the membership and approved by the Executive.

SECTION II - CLASSIFICATION OF MEMBERSHIP

- a. A voting member shall be any member of Chapter 154 of the Experimental Aircraft Association, in good standing.
- b. Honorary members shall not be entitled to vote, nor shall they hold office in this organization.

SECTION III - DURATION OF MEMBERSHIP

- a. Duration of membership is for a twelve (12) month period following payment of dues.
- b. Duration of Honorary membership shall be for one (1) year following such nomination by members and approved by the Executive as stated in Section I, paragraph (b) of this Article.
- c. Renewal of an Honorary membership may be made in accordance with Section I, paragraph (b) of this Article.
- d. Duration of Lifetime membership would be for the lifetime of the individual member, and shall be dependant upon continued fulfillment of those requirements which qualified the individual for original membership.

SECTION IV - EXPULSION OF MEMBERS

- a. Any member deemed undesirable by acts or deeds that tend to jeopardize the organization can be expelled from membership at any published meeting by a 75% popular vote of the members present at such meeting.

ARTICLE V - DUES

SECTION I - RATE OF ASSESSMENT

- a. Rate of assessment of dues will be determined by financial obligations and approved by the Executive.

SECTION II - COLLECTION OF DUES

- a. Payment of dues shall be made to the Treasurer of the organization.

SECTION III - MEMBERS NOT SUBJECT TO DUES

- a. Honorary members shall not be subject to dues.
- b. Lifetime members shall not be subject to annual dues.

ARTICLE VI - OFFICERS

SECTION I - EXECUTIVE OFFICERS

- a. The Executive Officers of this organization shall be a President, Vice-President, Secretary, Treasurer and two to four Directors.
- b. The President, Vice-President, Secretary, Treasurer and two to four Directors shall be elected by the members at every second Annual Meeting of the members and shall hold office for two years or until their successors are elected and qualified.

ARTICLE VI - SECTION I (continued)

- c. The year for Term of Office of the Executive shall be the Calendar years commencing Jan. 1 and ending Dec. 31 of the second year of office.

SECTION II - PRESIDENT

- a. The President shall be the Chief Executive Officer of the organization. He may call any special meeting of the members of the Executive and shall have, subject to the advice and control of the Executive, general charge of the business of the organization. He shall execute in the name of the organization all certificates of membership. He shall execute with the Secretary, Treasurer, (or Secretary-Treasurer), all contracts, instruments and cheques which have first been approved by the Executive.

SECTION III - VICE-PRESIDENT

- a. The Vice-President shall be vested with all the power and shall perform the duties of the President in case of the absence, disability or inability for any reason, of the President to perform the duties of his office.
- b. The Vice-President shall also perform such duties connected with the operation of the organization as he may undertake at the suggestion of the President.

SECTION IV - SECRETARY

- a. The Secretary shall keep the minutes of all proceedings of the members and the Executive in books provided for that purpose. He shall attend to the giving and serving of the notices of all meetings of the members and the Executive. He shall keep a proper membership book showing the name of each member of the organization and the book of By-Laws, and such other books and papers as the Executive may direct. He shall execute with the President, in the name of the organization, all contracts and instruments which have first been approved by the Executive.
- b. The Secretary shall perform such duties connected with the operation of the organization as directed by the President, such as Editor of the Chapter Newsletter.
- c. The Secretary shall perform all duties incident to said office subject to the control of the Executive.

SECTION V - TREASURER

- a. The Treasurer and the President shall execute in the name of the organization all cheques for the expenditures authorized by the Executive. He shall receive and deposit all funds of the organization in the Bank selected by the Executive which funds shall be paid out only by cheque as hereinbefore provided. He shall also account for all receipts, disbursements and balance on hand.

ARTICLE VI - SECTION V (continued)

- b. The Treasurer shall perform such duties connected with the Operation of the organization as directed by the President, and the Board of Directors.
- c. The Treasurer shall perform all duties incident to said office subject to the control of the Executive.

SECTION VI - SECRETARY-TREASURER

- a. If it is not possible to have the offices of Secretary and Treasurer held by two separate persons qualified for the positions it is permissible to have the two positions held by one person known as the Secretary-Treasurer.
- b. The Secretary-Treasurer will carry out all the duties normally associated with the separate positions of Secretary and Treasurer as hereinbefore provided.

SECTION VII - DIRECTORS

- a. Two to four Directors will serve as part of the executive of the organization. Such Directors will serve on the Executive but not as an Officer during his term of office.
- b. The Directors will serve as part of the Executive and will assist in the decision-making process of the Executive and perform such other duties as may be decided by the meetings of the Executive.

ARTICLE VII - MEETINGS OF MEMBERS

- a. All meetings of the members, except as herein otherwise provided, shall be held at a place to be determined by the President.
- b. Notice of the Annual Meeting of the members shall be given by notice published in the official publication of the organization at least twenty (20) days before such meeting.
- c. Special Meetings of the members may be held at such time and place as the President may determine, or may be called by a majority of the Executive.
- d. Notice of Special Meetings of the members, stating the time and in general terms the purpose thereof, shall be given in a like manner as the notice required for the regular Annual Meeting.
- e. At any meeting of the members, a Quorum shall consist of at least ten (10) members who are in good standing, represented either in person or by proxy.
- f. The President, or in his absence, the Vice-President, or in the absence of the President and Vice-President, a chairman elected by the members shall call the meeting of the members to order and shall act as the presiding officer thereof.

ARTICLE VIII - (continued)

- g. At every meeting of the members, each voting member shall have only one vote. In the absence of a member he shall have the right to vote by proxy.
- h. A majority vote of the members present is necessary for the adoption of any resolution and for the election of a member to the Executive.

ARTICLE VIII - VACANCIES

If the office of the President, Vice-President, Secretary or Treasurer or Directors becomes vacant for any reason, the remaining Executive Officers shall elect a successor who shall hold office for the unexpired term.

ARTICLE IX - ELECTIONS

- a. The President shall appoint a Nominating Committee of at least two (2) and not more than four (4) members in good standing, no later than six (6) weeks prior to the Annual business meeting each second year and shall designate one of their number to act as Chairman.
- b. Nominations for any elective office of the organization shall only be made as follows:
 - 1. By direct request from the Nominating Committee
 - 2. Members at large, in good standing, may nominate a person, or persons, to the Executive provided the person, or persons nominated, have given their consent to let their name(s) stand for election.
- c. The Nominating Committee shall adopt such rules and regulations for its own operation as it shall see fit and shall exercise its own best judgement and discretion in the selection of candidates.
- d. Election of properly nominated officers shall be held at every second Annual Meeting of the organization and each member in good standing shall be entitled to one vote either in person or by proxy.
- e. Nominations from the floor will be accepted prior to the election at the October Meeting.
- f. Elections of officers shall be accomplished at the October meeting of the Chapter prior to the expiration of the current terms of office.
- g. Election to office requires a majority vote of members present in person or represented by proxy.

ARTICLE X - AMENDMENTS

These By-Laws may be repealed or amended or new By-Laws may be adopted at any regular meeting by a two-thirds majority vote of those present at such meeting in person or represented by proxy.

ARTICLE XI - LIABILITY

- a. The South Saskatchewan Chapter 154 of the Experimental Aircraft Association, its members, and Executive, shall not be liable for any activities of individual members, when such activities of whatsoever kind or nature are not directly under the control and direction of the Executive. Any such activities shall be conducted solely at the risk and responsibility of each member.
- b. The Executive of Chapter 154, Experimental Aircraft Association shall not be personally, jointly or severally liable for any action, done in good faith, for the Chapter 154, Experimental Aircraft Association.

Proposed breakdown of duties of EAA Chapter 154 Executive members
(As per Chapter By-laws, but being more specific)

PRESIDENT: Duties as per Chapter By-laws, plus:

Shall keep a master list of membership...paid up....non-paid up....prospective members...past members, etc.

Shall keep Vice President and Secretary up to date on the membership status.

Shall keep a mailing list up-to-date for the Newsletter Editor, making sure it is available in advance of each mailing.

Shall keep Vice President informed of all Chapter business in the event the President must be away from Office.

Shall advise Secretary of all meeting dates, so that the Secretary can advise the executive of such meetings.

VICE-PRESIDENT: Duties as per Chapter By-laws, plus:

Shall work closely with President in the discussion of Chapter business, being fully advised of all aspects of the Chapter's operation.

Keep President informed of any feedback re issues and or concerns voiced by the Membership.

As per Section 111, Subsection b of the By-laws, will perform various duties connected with the operation of the Chapter, as may be requested by the President.

SECRETARY: Duties as per Chapter By-laws, plus:

Take minutes of all meetings of the Executive, and General Membership meetings throughout the year. These minutes will then be copied as soon as possible, to all executive members;and EAA International Headquarters.

(more).....

SECRETARY continued....

Shall, on the direction of the President, inform the Executive of Executive meetings, time, place. etc.

As per Section IV, Subsection b. of the By-laws, shall perform such duties connected with the operation of the organization as directed by the President, such as Editor of the Chapter Newsletter.

TREASURER: Duties as per Chapter By-laws, plus:

Shall, immediatly following the Annual General Meeting, contact those of the membership who have not yet renewed their membership. (Due Nov. 1st.) A request should be made that they renew prior to the 30th of November. On this date, the Treasurer will notify the President of the names of those members who have failed to renew. * (See note below)

Shall keep President inform immediatly, of any changes in the membership, so that the President's Master Membership list is always up to date.

Shall keep President informed re the 'general' picture of the funds of the Chapter.

DIRECTORS: Duties as per Chapter By-laws, plus:

The By-laws spell out the duties well, and as per subsection b. the possibilities are varied. Your thoughts and ideas on the operation of the Chapter will be valued, and you will be asked to take on a variety of duties, as the needs arrive. Your preferences will certainly be taken into consideration as well.

* Note: Membership renewals. Following the initial request for membership renewal by the Treasurer, the President will follow up with a personal letter requesting the continued support of the member. Deadline will be given as the last Saturday in January, after which Newsletters will no longer be sent. A reminder of this will also be given in the mid January Newsletter.