



EAA Chapter 1 Meeting Agenda & Notes

Monthly Board Meeting

February 1, 2024

Held via Zoom

Call to Order

A **Board Meeting** of EAA Chapter 1 was held on **February 1, 2024** virtually. It began at **6:32 pm** and was presided over by **Tiffany Felton** with **Sindie Dear** as Secretary.

Attendees

Absences

Officers

- Tiffany Felton, President
- Joshua Mitchell, Vice President
- Sindie Dear, Secretary
- Loreen Wynja, Treasurer

Board Members

- Brian Duffield
- Jeff McGlocklin
- Patrick Miller
- Robert Reiber
- Greg Yonge

Other Attendees

- Dennis Brown
- Jim O'Brien

Agenda

1. Roll Call (3 minutes)
2. Welcome & Meeting Overview/Announcements (5 minutes)
 - a. Gate keys now work!
3. Approve previous meeting's minutes (3 minutes)
 - a. Motion to approve the minutes - Aye all in favor
4. Review action items from previous meeting (5 minutes)
 - a. Reviewed outstanding action items from the previous month
5. Officer's/Other's Reports (15 minutes)
 - a. Treasurer's report: Bank account - \$59,920.23
 - i. 30% Guidelines for Administrative costs: toilet paper, paper, stamps, internet costs, telephone, etc
 - ii. Need to file a full tax return next year – allocate \$1k- 1500 to cover
 - iii. Be sure to promote our mission at each event (including parties)



EAA Chapter 1 Meeting Agenda & Notes

- b. Scholar's report:
 - i. Damien: Out of funds and is not communicating
 - ii. Sariah: Still needs to continue tutoring as she is not retaining the info
 - iii. Connor: Doing well - Jim has all paperwork ready to submit for next release of funds
- c. Young Eagles report: Did not have YE scheduled for January; Next YE February 17th - registration is open for first timers only
- d. Membership report:
 - i. How many total members do we have? 263
 - ii. How many are fully paid up with Ch. 1 & National (for voting)? 56
6. Recent Donation (20 minutes)
 - a. We received multiple scholarship from an independent donor for 2024
 - b. We received a donation from an independent donor to purchase items for our learning library
 - c. Brought on Patrick Miller to assist with our Scholars
 - d. Scholarship committee was formed
7. Calendar of Events (20 minutes)
 - a. For any new event, the Board Chair will need to fill out an event request form
 - b. Low n Slow: Mother's Day Weekend
 - i. The organizers of the Low and Slow decided it would be best that we keep the event to ourselves and not couple it with Chapter 1
 - ii. Water does not work at the moment for the showers. Jim informed the airport of the issue.
 - c. Flying Start: Motion: Flying start on same day as low and slow (5/11 from 8 am to 12) - Aye all in favor
 - d. Kernville: May 31 - June 2: Likely will stay an internal group
8. Buttermore's Stinson (10 minutes)
 - a. We will table this for a month or so - we will circle back with Pat in June (Loreen)
 - b. Brian or Jim to talk with Jimmy about checking the airplane
9. Aviation Math Bootcamp (5 minutes)
 - a. As of right now: 11 people are signed up (2 adults; 7 teens)
10. Youth Ground School Tutoring/Refresher (5 minutes)
 - a. Tabled until March
1. Previously tabled items from January (1 minutes)
 - a. None
2. Open Forum (10 minutes if applicable)
 - a. Per bylaws: Persons wishing to address the Board, notify the President prior to the meeting



EAA Chapter 1 Meeting Agenda & Notes

- b. Should multiple people request to speak, the time will be divided equally per person. Time cannot be reallocated to anyone else.
 - i. Use of Chapter 1's assets for other organizations, like Low and Slow, aviation groups, etc
 - A. Created a possible form to be used
 - a. Each request will be voted on at board meetings.
 - ii. Publicizing non chapter aviation events
 - A. Low n Slow: Will add a blurb in newsletter, promote at Gathering, will share the story in IG multiple times: Registration link and contact info
 - iii. RAL is very interested in offering space, time, city cooperation, etc.
 - A. Jim/Tiffany are setting up a day/time to visit RAL to open this discussion
 - iv. Air Academy Young Eagles for Flabob - Flabob requested for us to fly 80 kids via Young Eagles in the summer.
 - A. Initial response: cannot accommodate that number. But we can offer up 10 slots as a special YE event. We will ask for instructors or volunteers to help them - we would be more than happy to try to help with a small batch of 15 or so
 - B. Due to time, will revisit at the next meeting as to not rush a response
 - v. Try to get a fuel sponsor
 - A. Might be a great way to bring in pilots
 - B. Tiffany will ask RMS if we get a donation from a corporate sponsor, can we bring in the money and send it back out on fuel.

Items tabled for the next board meeting

- Tiffany will look into Jet Blue comparable tickets for 2024
- We should know by around April if we can do another Buko scholarship or even a partial
- Youth Ground School/ Refresher
- Oceano
- 4th of July BBQ
- Fuel sponsor/donation
- Response to Flabob regarding Air Academy request

Adjournment

Tiffany moved that the meeting be adjourned, and this was agreed upon at **9:15 pm**.

Secretary signature: Signature on full board notes

Date of approval: 3/7/24