

EAA Chapter 512 Scholarship Guidelines

Scholarship Committee

The Hangtown EAA Chapter 512 supports members of our local community pursuing a career in aviation¹. To support this program a scholarship committee, designated by the Chapter, solicits and reviews candidates for the Chapter sponsored scholarship on an annual basis. The scholarship committee is comprised of a chairperson appointed by the Chapter's board of directors and is assisted by two to four Board appointed committee members. The chairperson and designated committee members must reach agreement before submitting a candidate for Board approval.

Responsibilities

The scholarship committee is responsible to:

- Develop, approve, and distribute materials to advertise the program.
- Provide a standardized request form that candidates are required to complete. (See Appendix 1.)
- Review the eligibility requirements of prospective award recipients.
- Determine if a deserving / qualified candidate is available for selection within the time-frame designated.
Consideration criteria will include: review/validation of application form, career goal(s), scholastic standing, personal/telephone interview, etc., Weighting of selection criteria is determined by the scholarship committee.
- Select a candidate determined to be the most deserving of those qualified for the financial aid. The final candidate is then presented to the Board for approval/disapproval.

Advertising

The scholarship is advertised through a variety of means: local² school guidance / career counseling offices, Chapter meetings, website, and newsletter, local airports supporting the Chapter, and local newspaper(s). Advertising may be supplemented through aviation publications offering public notification notices. January through April is open to advertising the scholarship.

Application

An application request for the Chapter's scholarship form³ may be obtained on-line via the Chapter's web site. <http://www.hangtowneaa512.org/>, or upon request from the Chapter Secretary and scholarship chairperson. Interested parties must submit their applications, to be received by the scholarship chairperson, no later than April 30 of the award year. The Chapter scholarship chairperson and secretary's telephone and email address are available on the Chapter website: <http://www.hangtowneaa512.org/>.

Applicants shall submit qualifying information:

- Document the specific aviation related career he/she is pursuing. A letter of acceptance at an accredited institution of learning shall be sufficient to initiate the application process.
- Substantiate El Dorado County residency⁴ at the time of request, such as a resident voter registration, or a permanent address in El Dorado County.
- Submit three (3) letters of recommendation from non-family members.

To receive award funding an applicant shall:

- Have successfully completed their secondary education (high school or GED).
- Provide proof of enrollment at the time funding is dispersed to the institution of higher learning in pursuit of the aviation career.
- Meet the requirements of the institution to reflect the status of a full time student.
- Maintain an acceptable passing grade point average as described by the institution attended.

Review

The Scholarship Chairperson and the scholarship committee will review applications during the months of May and June and determine individual qualifications. The Committee's recommendation of a qualified candidate is presented to the Board by July 1. The Board will review the applicant for approval / disapproval between July 1 and August 15. The applicant will be notified of the Board's decision shortly after the decision process, not later than the end of August of that scholarship year. If the committee cannot determine a qualified individual for a given scholarship year, no award will be made for that year and the funds shall remain in the scholarship account.

If not selected for a given year, to be considered again, an individual must resubmit a new application for a subsequent award year.

Award

A scholarship is awarded to a single individual for a dollar amount up to \$2500 per scholarship year. The funds are paid directly to the scholastic institution the student is attending in pursuit of an aviation career. If the scholarship cannot be made payable directly to the institution, an alternative payment program may be presented to the Board for reimbursement of costs incurred by the student. Eligible expenses must be substantiated by school receipts of costs incurred in the pursuit of aeronautical studies, including tuition, books and supplies directly related to the aviation program, including flight training in a professional program, or advanced ratings, such as CFI or ATP. Reimbursement cannot exceed the amount of the scholarship award. A Chapter representative will coordinate with the relevant institution administrative/financial office to determine how monetary funds are dispersed.

Scholarship Year Award Deadlines

A summary of timeframes to conduct the various phases of the scholarship award process are outlined below:

- | | |
|--|--------------------------------------|
| a. Application Submission | January – April 30 |
| b. Committee Review/Selection | May 1 – June 30 |
| c. Board Approval/Disapproval Decision | July 1 – August 15 |
| d. Disbursement of Award | August 16 – July 1 of following year |
| e. Recipient's Report of Award Use | After July 1 of following year |

Chapter Funding

Funds to support EAA Chapter 512's scholarship shall be maintained in a specifically designated bank account and monitored by the Chapter Treasurer. Support of funding may be acquired through a variety of venues, including specific fund raisers, donations, sale of assets donated to the chapter as a fund-raiser, and other specific programs approved by the Chapter Board of Directors. A separate committee of chapter volunteers may be appointed for the development of such activities.

Should the dedicated scholarship fund deplete to a level below \$1000.00, a scholarship program will no longer be considered viable. Remaining funds would be distributed to the remaining scholarship recipient. After that point, a zero account balance will result and the program will cease to exist. To reinstitute a scholarship program, funds in excess of \$1,000.00 must be accumulated and placed in a designated account to support the scholarship program.

Amendments

An amendment to these guidelines requires a report outlining the recommended change, or changes, be submitted to the Board of Directors. The Board will have at least thirty days to review the material content. A majority vote of the Board is required to accept an amendment to permanently change scholarship guidelines.

Definitions:

1. Aviation: Programs related to a career in aviation include: pilot training through ATP, aviation mechanic, administration of an aviation related industry (e.g. Aviation Management)
2. Local: El Dorado Counties Western Slope as defined by the El Dorado County Sheriff's Zones. See the current El Dorado Country website for description.

<http://www.co.el-dorado.ca.us/maplibrary/html/ImageFiles/gi003589.pdf> Appendix 2
3. Application form: See appendix. Copies may be obtained on-line via the Chapter website, or receipt of a printed copy may be requested via the Chapter's secretary or scholarship chairperson, whose telephone and email address is listed on the Chapter's website.
4. El Dorado County residence means the applicant at the time of secondary school graduation resided within El Dorado County, or is a resident at the time of application. He/she can provide residence through voter registration or a permanent address within the county. They may thereafter attend an institution of learning outside the county/state while pursuing their aviation career.

Hangtown EAA Chapter 512 Scholarship Application



Section 1

Personal Information

Name _____ Date of birth _____

Current Address: _____

City, State, Zip _____

E-mail address _____

Phone numbers, HOME: _____ MOBILE: _____

Permanent Address: _____

City, State, Zip _____

Section 2

Educational Information

Schools Attended:

1. _____
(school name) address (city, state) GPA graduation date
2. _____
(school name) address (city, state) GPA graduation date
3. _____
(school name) address (city, state) GPA graduation date

Academic awards _____

Achievements _____

Non Academic activities _____

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Section 3

Work or Volunteer Experience

Please list your three recent experiences related to aviation. Include employer, contact person, phone, dates, and job title and duties if applicable. List most current to least current.

1. _____
 Employer job title contact person phone

 dates duties
2. _____
 Employer job title contact person phone

 dates duties
3. _____
 Employer job title contact person phone

 dates duties

Section 4

What are your aviation career goals?

Please list your goals in aviation and a brief explanation of why these are important and how you intent to attain this goal. You may attach additional pages for more information. Please title pages with goal number.

1. _____
 Goal _____
 Why _____
 How _____
2. _____
 Goal _____
 Why _____
 How _____
3. _____
 Goal _____
 Why _____
 How _____

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Section 5 Who is your role model?

Please list your role models and a brief explanation of why these individuals are important to you. You may attach additional pages. Please title pages with appropriate number.

1. _____
Role model _____
Why _____

2. _____
Role model _____
Why _____

3. _____
Role model _____
Why _____

Section 6 What are your scholastic financial needs?

Please list your financial needs.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

SHERIFF'S ZONES
Western Slope
County of El Dorado
State of California

Legend

- Sheriff's Zone (random colors)
- Roads
- Rivers & Creeks

Scale: 0 1 2 4 Miles

Map of Sheriff's Zones in Western Slope County of El Dorado, State of California. The map shows various colored zones (green, blue, orange, pink, purple) and a network of roads. A legend in the bottom right corner defines the symbols for Sheriff's Zones (random colors), Roads, and Rivers & Creeks. A scale bar in miles (0 to 4) is located in the bottom left corner. The map is titled "SHERIFF'S ZONES Western Slope County of El Dorado State of California" in the top left corner.

