



## EAA Chapter 468 Minutes

EAA Chapter 468 Meeting of Officers

March 7, 2023

At Dave Moffett's Hanger, 720 Lufberry Cir

6:00pm – 8:00pm

Attendance:

Rich Woodcock

Scott Coile

Jim Renwick

Dave Moffett

Charlie Kerscher

### 1.) Hold Election:

President – 1 year. Ending of term at next general election on or before Mar 1, 2024

Rich Woodcock was elected

Vice President – 2 years, with replacement special election after transition period.

Jim Renwick was elected

Treasurer – 1 year. Ending of term at next general election on or before Mar 1, 2024

Scott Coile was elected

Secretary - 2 years, with replacement special election after transition period.

Charlie Kerscher was elected to serve for the transition period

### 2.) Establish dues.

\$20, \$30? Family?

Dues were set at \$20 for individual and \$30 for family

Note that EAA handbook recommended bylaws says “3/4 Vote of members” to change amount.

The vote was unanimous.

A review of current bylaws will need to be done to determine what current bylaws state.

### 3.) Treasurer duties:

While in the past the Treasurer would collect dues the suggested Secretary duties from National state the Secretary does that. The Treasurer and Secretary will discuss and report back to the officers.

### 4.) Treasurer's Report.

After payment of fees to National and the collection of dues the checking account total is \$45.00.

Rich will meet with United Bank to determine what is needed to take \$4000.00 from the investment account of \$16,000 to provide the chapter operating capital as funds are raised from dues and events.

\$460 is needed to pay yearly fees to National



## EAA Chapter 468 Minutes

### 5.) Discussed possible candidates for functionary positions:

#### a. Newsletter editor

A potential candidate was identified and Rich will appoint this person once a confirmation is obtained.

#### b. Scholarship Coordinator

A potential candidate was identified and Rich will appoint this person once a confirmation is obtained.

#### c. Young Eagles Coordinator (Ground)

A potential candidate was identified and Rich will appoint this person once a confirmation is obtained.

#### d. EAA Eagle/Young Eagle Flights Leader

A potential candidate was identified and Rich will appoint this person once a confirmation is obtained.

#### e. Tech Counsellor

Ross Scroggs will be appointed to this position

#### f. Flight Advisor

No candidate was discussed for this position

#### g. IMC/VMC Coordinator

No candidate was discussed for this position

#### h. Program Director

Jim Renwick may take on duties of this position

### 6.) Locate Chapter Equipment –

#### a. Trailer

Rich has obtained current tag for the trailer

#### b. Tents

Dave, Jim and Rich will search for these items at the airport

#### c. Grill

Dave, Jim and Rich will search for these items at the airport

#### d. Cabinet

Dave, Jim and Rich will search for these items at the airport

#### e. Reynolds Items

Rich will contact Bill to see if there might be a feasible way to get items that they have

### 7.) Passwords / Links

Scott will try to locate the following and will provide them to the Secretary

#### a. Emails

#### b. Facebook

#### c. Website



## EAA Chapter 468 Minutes

8.) Inconsistent name of chapter on Documents

Steps will be taken to reconcile the following:

Entity	Name	EIN
EAA	EAA Chapter 468, Inc	33-1212560
IRS	South Atlanta Chapter No 468 Aviation Association Inc	33-1212560
501 (c) (3)	South Atlanta Chapter No 468 Aviation Association Inc	33-1212560
Georgia	South Atlanta Chapter No. 468 Aviation Association, Inc	33-1212560
United Bank	Experimental Aircraft Association	33-1212560

9.) Currently there are three credit cards. A decision will be reached to determine the adequacy of these.

10.) Bylaws

Scott will try to locate the current Bylaws. Otherwise the officers will be presented bylaws from National for review and adaption

11.) Audit of Treasury

Jim was asked to perform the audit

12.) Audit of filings.

Charlie was asked to check on filings

Other matters:

Charlie was asked to create 4 Chapter Handbook binders

Scott will provide Charlie with login information for the EAA roster program

Charlie will file the necessary insurance notices to National concerning meetings and upcoming Young Eagle Day (once the date and location is set). National needs to be informed for all ground events including meetings of officers and members

A Post Office Box will be obtained at the Williamson Post Office. Mail forwarding forms will be submitted so that the mail is sent to the PO Box as opposed to 349 Jonathan's Roost Rd address, which will continue to be used as the physical address.

Next meeting scheduled for March 21, 2023. Location to be determined.

Charlie Kerscher, Secretary