



Experimental Aircraft Association
Chapter 533

04 January 2016
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EAA 533 HANGAR PROCEDURES

This document contains the current Hangar Procedures for the EAA 533 Chapter Hangar. Please review this document and complete as necessary. When complete, the document needs to be returned to the chapter office in person or via mail.

If you have any questions about this form or need assistance you may contact:

EAA 533 President:

EAAChapter533@gmail.com

Please mail the completed document to:

EAA Chapter 533
26 Aviation Drive
Horseheads, NY 14845

For any other inquiries, please feel free to visit our website at:
www.eaa533.org

EAA 533 HANGAR PROCEDURES

The following are the procedures for the use of the EAA 533 Hangar:

1. An EAA 533 member is required to have an Airport Security ID card. The FAA views the door between EAA 533's chapter room and the hangar as an unguarded gate to the airport. Therefore a member of EAA 533 must obtain an Elmira-Corning Regional Airport Security ID card in order to have unescorted access to the hangar.
2. Members who have been issued a hangar key and an airport security badge may enter the hangar at any time provided you have your security badge and it is properly displayed. While at the airport, you are free to access the hangar, the EAA taxiways, and the grass area next to the taxiways. You are not free to move about the entire airport, and cross into FAA control areas without FAA permission.
3. Hangar keys are issued by the Airport and may not be copied. Any attempt to copy a key is in violation of FAA Regulation.
4. The FAA requires that all persons without a security clearance be escorted while within or around the EAA hangar. You are responsible for any damage your guests may do to the hangar, items stored in the hangar, or for any problems they may cause at the airport or with the FAA.
5. The Corning Incorporated hangar and ramp areas are off limits to members and guests of EAA 533. EAA 533 members and guests will not park their airplanes on the Corning Incorporated ramp. Aircraft will be parked only on our ramps, taxiway, or the nearby grass area.
6. The airplanes in the hangar (completed or under repair or construction) are not to be touched or moved without the permission of the owner.
7. The bi-fold doors at either end of the hangar can be very dangerous. There are no safety stops, and each door weighs at least 2000 pounds. The following applies to the bi-fold doors:
 - a. You should not operate the bi-fold doors unless you have received instruction on their operation from someone on the hangar committee.
 - b. The doors should not be operated by other than EAA 533 members.
 - c. When opening a bi-fold door, you must check to make sure that nothing has been parked on the ramp that may be hit by the opening door.
 - d. You must not allow any person to stand or cross under a door when it is being opened or closed. If a cable were to break, anyone under the door could be seriously injured or killed.
 - e. When operating the door, you must stand at the door and caution other people of the possible danger.
8. Drip pans are required under anything that may drip fluids on the hangar floor. Drip pans are to be of a metal or appropriate polymer construction.
9. Because of fuel in the hangared aircraft; smoking, open flames and welding are not permitted in the hangar. The only exception to this rule is the use of the cooking grills, and only after all fueled airplanes have been removed from the hangar.
10. Spray painting should not be done in the hangar. If you absolutely must paint a small part in the hangar, then you are responsible to make sure your paint does not end up on the hangar floor, walls or a member's airplane.

11. The discharge of hazardous chemicals into the air within the hangar is not allowed. Stripping paint or engaging in other activities that require use of a hazardous chemical must be done outside of the hangar.
12. It is expensive to heat the hangar, therefore do not leave any outside door open any longer than absolutely necessary.
13. When the hangar door is open, do not direct your prop-wash into the hangar.
14. EAA 533 encourages the use of the hangar for aircraft projects. A project is defined as an aircraft that is actively being worked on. The hangar may only be used for **projects, flying aircraft** and the necessary parts, spares, tools and cleaning supplies for the aircraft or project. No other storage is allowed. Hazardous materials or Hazmat are not to be stored in the hangar unless in an approved container and allowed under our insurance policy.
15. All Aircraft in the EAA 533 hangar must be insured against physical damage and liability.
16. In the EAA 533 hangar, a member who rents a space for a personal aircraft is entitled to some additional storage space to support the aircraft. This additional space allocated will allow for a maximum of (1) large roller chest toolbox and (1) large metal (or polymer) storage cabinet.
17. In the EAA 533 hangar, a member who rents a space to construct an aircraft or to conduct a restoration is entitled to an appropriate amount of space to complete the project. This space is to include a maximum of a (1) personal work bench or aircraft fixture, a (1) large roller chest toolbox and a (1) large metal storage cabinet. Upon completion of the project, the personal work bench or fixture is to be removed. If the member wishes to keep his/her workbench in the hangar upon completion, a request may be made for space allocation by the hangar committee.
18. Members who desire additional storage space may request additional space from the hangar committee. These requests will be allocated after all other members minimum space requirements are met and then honored on a first come-first serve basis. An additional monthly rental fee will be assessed for the additional space allocated.
19. All members are responsible for clean up after using the hangar, and to empty accumulated trash.
20. When you leave, make sure all doors are locked and all lights are turned off.
21. Members who do not comply with these EAA 533 Hangar Procedures may be requested to vacate the Hangar and will lose hangar privileges at the discretion of the EAA 533 Board of Directors.

Please print your name, sign, and date below. Your signature acknowledges your receipt, understanding, and agreement to comply with these hangar procedures for the EAA 533 Chapter Hangar.

Printed Name:

Signature:

Date:
